

Board Meeting
Southern Illinois Workforce Investment Board
September 18, 2003 5:30 p.m.
Rend Lake Resort
Whittington, Illinois

Minutes

Members Present:

Rodney Cabaness, Cynthia Reeder, Greg Clark, John Alongi, Carroll Turner, John Rendleman, Richard Morris, Bill Armstrong, Debra Jackanicz, Alan Summers, Joan Cummins, Ed Beck, Milton Maxwell, Tom Caliper, Kathy Lively, Carole Spurling, Jack Hill, Larry Woolard, Debbie Greene, and Jim McPhail

Members Absent:

Bill Alstat, Georgia Baine, Leo Childers, Pat Drake, Robert Feltmeier, Mary Ellen Futransky, Carolyn Gallegly, John Hammack, Angela Holes, Mark Kern, Sue Lamczik, Dennis McClellan, Robert Mees, John Rednour, Mary Roe, Melissa Tiberend, and Tyler Young

Others Present:

Phil Minnis – John A. Logan College, Norma Webb – Department of Rehabilitation Services, Rosie Robinson, Becky Rosenbeck, Zina Nolen, Michelle Cerutti, Bob Hopkins - MAN-TRA-CON Corp.

I. Call to Order

Chairman Rodney Cabaness called the meeting to order at 5:30 pm.

II. Approval of Minutes

Carroll Turner made a motion to approve the minutes from the June 20, 2003, Annual Meeting, with a second by Milton Maxwell. There was a voice vote and the motion passed.

III. Chairman's Report

Chairman Cabaness reported the board has been working closely with the economic development community and has participated in several related events. Chairman Cabaness noted that both the Community Audit and the ERISS Survey are being received very well. Chairman Cabaness reported we were an important part of the Economic Development Conference that was held this past week with regards to these two projects. Chairman Cabaness also noted that he and Greg Clark participated in an economic development focus group. Chairman Cabaness

felt the SIWIB would be a good vehicle to bring the various economic development groups together.

Chairman Cabaness reported that there was another meeting with the Florida workforce group that was attended by some of the board. He noted they have a six-county area similar to ours and they are successful working with their economic development community.

Chairman Cabaness said he would be bringing additional information to the individual committee meetings due to the time restraints at this meeting.

Chairman Cabaness asked that committee reports be limited to 5 minutes or less.

IV. Youth Council/Committee Reports

Youth Council – Richard Morris was not present for this report. Ms. Gina Wallace presented pending contracts for approval by the Board for Chairman Morris. John Rendleman made a motion that the Board authorize Chairman Cabaness to approve the contracts on behalf of the Board upon determination of their acceptability. Milton Maxwell made a second to the motion. There was a voice vote and the motion passed.

Board Development Committee – John Alongi thanked the Board Development Committee members for their excellent job recruiting the new SIWIB members and extended a warm welcome to the new members. Mr. Alongi recognized Dr. Jack Hill, a new board member that was in attendance. Chairman Alongi also thanked John and Wanda Rednour for graciously hosting both the Board Development and the Business and Economic Development committees at their home as well as providing a meal for each of the committee's membership. Mr. Alongi also thanked Bob Hopkins for all his work for the committee.

Mr. Alongi noted that the next full board meeting is scheduled for December 2nd and asked that anyone having recommendations for topics of interest/presentations forward their suggestions to a member of the Board Development Committee.

Mr. Alongi reported that the committee is developing a new brochure to be used for the recruitment of new board members.

At this time, Chairman Cabaness named the new board members: Dr. Jack Hill with SICCM, Ms. Georgia Baines representing Penn-Aluminum, Mr. Leo Childers with St. Mary's Medical Center, Mr. John Hammack with Hammack

Insurance in Pinckneyville, Ms. Angela Holmes from Carbondale representing Aisin, Ms. Melissa Tiberend from Carbondale representing St. Joseph's Hospital and Mr. Larry Woolard who is the Southern Director for the Dept. of Commerce and Economic Opportunity.

Business & Economic Development Committee – Cynthia Reeder reported that the Workforce Consultants from Florida who were here for the Economic Development Conference also gave a quick overview to some members of the board on how workforce boards and economic development go hand-in-hand.

Ms. Reeder noted that the ERISS Survey will now be marketed to the public and press releases will be going out next week and over 2800 business will receive announcements.

Ms. Reeder also noted the Marketing Committee has commercials that are currently running and businesses are calling daily to place job orders through MAN-TRA-CON and the IDES offices.

Ms. Reeder reported the committee has asked the partnering agencies that provide services to businesses and who are represented on the Business Services Team give a presentation to the committee. Thus far, Marcus Deamer, DHS-Office of Rehab Services and Crystal Lukens, SCSEP Project Director with Easter Seals had both given presentations.

Ms. Reeder reported the One-Stop in Marion is working with John A. Logan College to test individuals using the Work Keys/ACT Assessment. Ms. Reeder noted several large companies are now doing their hiring through the One-Stop. These companies include General Dynamics, Aisin Manufacturing and Franklin-Williamson Human Services. Ms. Reeder also noted the Jefferson County Sheriff's Department has been working with the Mt. Vernon One-Stop in order to recruit 20 correctional officers after informational forums were conducted.

One-Stop Committee – Vice-Chairman Alan Summers asked Zina Nolen to present the One-Stop Committee report. Ms. Nolen reported Pat Drake is the new Chairperson of the One-Stop Committee. Ms. Nolen reported the Dept. of Labor has been conducting accessibility workshops both at John A. Logan College and at the Mt. Vernon One-Stop.

Ms. Nolen also reminded everyone the Mt. Vernon One-Stop open house would be on September 26 with a ribbon cutting scheduled for 1:30 pm. Ms. Nolen noted there would be workshops following the ribbon cutting for both employers

and job seekers. Ms. Nolen stated the next meeting for the committee would be Thursday, October 9th at 4:30 pm.

Marketing Committee – Vice-Chairman John Alongi reported the committee is working on allocating a \$64,000 grant to be used for marketing the One-Stops which needs to be spent by December 31, 2003. Mr. Alongi reported that the committee had chosen “Your Stop, Your Future” as the new slogan for the One-Stops.

- V. Administrative Entity Report** - Greg Clark reported there would be a plan modification that would need to be approved at the next meeting coming up. The plan modification will deal with compliance issues such as the MOU, One-Stop Operators and performance standards.

Mr. Clark noted there would be a planning grant coming out at any time. He noted there are three phases with this grant with the first being the planning phase. Mr. Clark noted the state was divided into ten different economic development areas to receive these grants. He noted our area was combined with LWA # 26 which has 14 counties and will be combined with our five counties for this grant.

Mr. Clark noted the second phase of the grant is to pay for the training that is identified in the planning phase. Mr. Clark noted the third phase of the grant is to pay for half of the training that we identified we need.

Mr. Clark thanked Chairman Cabaness for being an excellent participant at the economic development forum. Mr. Woolard was one of the major presenters at the conference.

- VI. Old Business** - There was none noted.

- VII. New Business** - Chairman Cabaness reported there is a proposed change to the By-Laws which adds the Board Development Committee. A motion was made by Bill Armstrong to approve this addition to the By-Laws with a second from John Alongi. There was a voice vote and the motion passed.

Chairman Cabaness asked the Board to approve Tyler Young as the new Chairman of the Youth Council and Carolyn Gallegly as the new Vice-Chair of the Youth Council. Milton Maxwell made a motion to approve these appointments with a second from Cynthia Reeder. There was a voice vote and the motion passed.

Chairman Cabaness noted the Governor's Conference would take place October 22 and 23, 2003 in Springfield and encouraged members to attend if possible. Mr. Cabaness noted hotel rooms would be available through September 24th. He also noted that everyone would need to provide their credit card and pay their expenses upfront this year.

Chairman Cabaness reminded members that travel expense forms are due at the end of September for this quarter.

Chairman Cabaness noted that Larry Woolard would be joining the Business and Economic Development Committee. He noted Dr. Jack Hill will become a member of the One-Stop Committee and Crystal Lukens, although not a SIWIB member would be a part of the Marketing Committee.

VIII. Matters From the Floor - There were none.

IX. Introduction of Guests - Mr. Cabaness introduced Phil Minnis from John A. Logan College as a guest present at the meeting.

X. Public Comments - There were no public comments.

XI. Adjournment - A motion to adjourn was made by Ed Beck and seconded by Carroll Turner. There was a voice vote and the motion carried. Chairman Cabaness adjourned the meeting.