

**Board Meeting**  
**Southern Illinois Workforce Investment Board**  
**John A. Logan College Conference Center**  
**700 Logan College Road, Carterville, Illinois**  
**December 2, 2003 at 7:30 p.m.**

**Minutes**

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**Members Present:**

Rodney Cabaness, Bill Armstrong, Ed Beck, Joan Cummins, Pat Drake, Carolyn Gallegly, John Hammack, Angela Holmes, June Hickey, Debra Jackanicz, Kathy Lively, Milton Maxwell, Jim McPhail, Robert Mees, John Rednour, Cynthia Reeder, John Rendleman, Carole Spurling, Carroll Turner and Tyler Young.

**Members Absent:**

John Alongi, Bill Alstat, Georgia Baine, Tom Caliper, Leo Childers, Robert Feltmeier, Mary Ellen Futransky, Debbie Greene, Jack Hill, Mark Kern, Sue Lamczik, Dennis McClellan, Richard Morris, Mary Roe, Alan Summers, Melissa Tiberend and Larry Woolard.

**Others Present:**

Jim Kirkpatrick – Representative John Bradley’s Office, CEO Chairman Harry Stewart & Miriam Stewart, CEO Wayne Bigham & Charlene Bigham, Williamson County Commissioner Robert Barnett, Ethel Holladay, Candy Calcaterra – Youth Council, Crystal Lukens – Marketing Committee, Wanda Rednour, Sandra Maxwell, Randy Lively, Terry Bailey, Tim West, Karen Cabaness, Tom Gallegly, Cynthia Armstrong, Gary Drake, Jerilyn Turner, Beverly Young, Jack Young, Doc Holladay, Irv Lukens, Kathy Lockwood, Patty Erwin, Carl & Virginia Planinc, Roger Rosenbeck, Roy Wayne Nolen, Tom Wallace, Mike Cerutti, Phil Minnis, Bill Grounds, Gina Wallace, Becky Rosenbeck, Zina Nolen, Michelle Cerutti, Bob Hopkins, Rosie Robinson, Theresa Smith.

**I. Call to Order**

Chairman Rodney Cabaness called the meeting to order at 6:36 pm with a quorum present.

**II. Approval of Minutes**

Mr. John Rednour made a motion to approve the minutes from the October 30, 2003, meeting with a second by Mr. Milton Maxwell. There was a voice vote and the motion passed.

### **III. Chairman's Report**

Chairman Cabaness recognized special guests Jim Kirkpatrick representing Representative John Bradley, Harry Stewart – CEO Chairman and Franklin County Board Chairman, Wayne Bigham – Chairman of the Perry County Commissioners, and Bob Barnett – Williamson County Commissioner who will be the new Chairman of the Williamson County Commissioners effective 12/03/2003. Chairman Cabaness thanked John A. Logan College for the use of their facilities, MAN-TRA-CON for making the arrangements for the meeting. Chairman Cabaness thanked the MAN-TRA-CON staff for all of their hard work throughout the year staffing the Board and a special thanks to Director Kathy Lively for being so very helpful to him for the past several months. The Chairman thanked all of the Board and committee members for their talents, skills and their time. He stated they were the guiding force behind the workforce system and they are vitally important to the success of the system and most importantly the success of the customers the system supports. He thanked everyone present for helping to make a difference here in southern Illinois. He also thanked the spouses of the Board and committee members for the sacrifice of their time with their family. The Chairman stated that time was making a difference here in southern Illinois. Chairman Cabaness said he would like to invite all the spouses to the next awards banquet so they could see first hand some of the people who have been able to reach their goals utilizing the resources at our one-stop system. Chairman Cabaness thanked his wife (Karen) for her support. The Chairman thanked the partners for the continued cooperation and support and their ability to meet the challenges that makes our area one of the most progressive in the state.

The Chairman recognized the past SIWIB Chairs, Cynthia Reeder and Jim Cook, for their contributions and leadership. Chairman Cabaness stated he was thankful to be part of an organization that was so helpful to so many people. Chairman Cabaness thanked the elected officials for recognizing the importance of the Southern Illinois workforce Investment Board and for working with the Board to improve the lives of people here in southern Illinois.

The Chairman explained that the state had combined LWIA 25 and 26 to form the Southern Region which is 19 counties in southern Illinois. The purpose of the consolidation is to carry out the state's Critical Skills Shortage Initiative. This is a great opportunity to determine skills shortages that are relevant in our area and then utilize our existing resources as well as traditional training funds to meet the needs of the present and future job markets. There are five regional committees that were formed and already moving as a result of this initiative. Those committees are education, workforce development, labor, business & industry and economic development. Chairman Cabaness encouraged everyone present to lend their expertise to insure the success of this important project.

So far in calendar year 2003 there were over 17,000 walk-ins in our One-Stop Centers and affiliate sites. These walk-in customers accessed universal services which include everything from resume creation to job searches or even the use of the fax machine and the telephone. Over 1,500 clients were served in more intensive ways with the help of career specialists. Over 1,000 referrals have been tracked between the different partners, social service agencies, educational institutions and businesses. The community audit which is a culmination of about a years work by Dr. Judy and Dr. Lommel of Workforce Associates is highly anticipated by economic development agencies and will be invaluable in the area of the Critical Skills Shortage Initiative.

Chairman Cabaness stated the SIWIB has a lot to be proud of and everyone has done a great deal to improve the workforce system. It is now time to chart the course with a renewed sense of pride which can and will make a difference in the people who are fortune enough to call southern Illinois their home.

Chairman Cabaness asked that each committee Chairperson recognize each of their committee members and committee staff.

#### **IV. Youth Council/Committee Reports**

- A. **Youth Council** – Council Chairman Tyler Young introduced himself and recognized: Sheila Ahlgren, Peg Falcone, Charlene Terrell, Kathy Lively, Vice Chair Carolyn Gallegly, Richard Morris, Jay Brooks, Ethel Holladay, June Hickey, Candy Calcaterra, Lisa Price and staff person, Gina Wallace, who keeps us all informed and helps us along.
  
- B. **One-Stop Committee** – Committee Chair Pat Drake introduced herself and the members of the committee: Thomas Caliper, Robert Feltmeier, Angela Holmes, Mark Kern, Robert Mees, Vice Chair Alan Summers, Joan Cummins, Jack Hill, Debra Jackanicz, Kathy Lively, Cynthia Reeder and committee staff, Zina Nolen.
  
- C. **Business & Economic Development Committee** – Committee Chairwoman Cynthia K. Reeder introduced herself and the members of the committee: Committee Vice Chair Mary Ellen Futransky, John Alongi, Bill Armstrong, Leo Childers, Robert Mees, John Rednour, Carole Spurling, Carroll Turner, Bill Alstat, Ed Beck, Sue Lamczik, Richard Morris, John Rendleman, Melissa Tiberend, Larry Woolard and the committee staff person, Rosie Robinson.
  
- D. **Board Development Committee** - Since Committee Chairman John Alongi was not able to be present, Committee Vice Chairperson Kathy Lively introduced herself and the committee: Bill Armstrong, Dennis McClellan, John Rednour, Carole Spurling, Milton Maxwell, Richard Morris, Cynthia Reeder and staff to the committee, Bob Hopkins and Becky Rosenbeck.

**E. Marketing Committee** – Committee Chairman Jim McPhail introduced himself and the members of the committee: Joan Cummins, Debbie Greene, Mary Roe, Vice Chairman John Alongi, Patricia Drake, Milton Maxwell and Crystal Lukens who had been the committee Chairperson last year. The staff to the committee is Michelle Cerutti.

Chairman Cabaness thanked all of the committee chairs and the committee members for their hard work and stated the committees are the ones who get all the work done so we really appreciate them.

**F. Administrative Entity** - Director Lively stated that since the inception of the Southern Illinois Workforce Investment Board, she had been fortunate enough to serve as a member. She reported she had worked on a number of committees with the fine people present. She had gone to Board meetings and conferences and learned with all the other SIWIB members. Now she will have the opportunity to learn in a different way as the Executive Director of MAN-TRA-CON. Director Lively thank everyone for the opportunity to learn with everyone, to convince everyone she continues to learn a lot and will continue to work hard for the Board and with the Board. One thing she had learned since becoming the Executive Director of MAN-TRA-CON is that there are literally hundreds of things happening all the time. Your efforts in the countless meeting we go to and the committees we serve on really do mean something to southern Illinois. It is through all of us working together that we will make this the best place in the United States to live. In the back of the room tonight is a picture board of Ruth Snider. She exemplifies what we do. We give people hope. We give people second and third chances. We help people believe they can have a different career. We offer them skills match. We offer them services through our One-Stop system. In that One-Stop System no one partner is more important than any other. Director Lively thanked everyone for the pleasure of working with everyone and to have their continued help in serving the people of southern Illinois.

## **V. Old Business**

**A. Presentation** – Chairman Cabaness thanked Crystal Lukens, who is a member of the Marketing Committee and he stated we very much appreciate all of her contributions. While we miss her on the full Board, we are glad to have her on the Marketing Committee! Chairman Cabaness presented Ms. Lukens with a token (certificate) of appreciation on behalf of the Board.

Ms. Lukens thanked the Board for the recognition and the certificate.

## **VI. New Business**

There was no new business.

## **VII. Matters from the Floor**

- A. Earl E. Pate Scholarship – Dr. Carl Planinc addressed the group. The scholarship was named for a past Director of MAN-TRA-CON Earl A. Pate who was interested in helping low income people better their lives. The scholarship was established to help people to go to college who might not be able to go otherwise. Since 1997 the scholarship now has \$48,000 in it. Only the interest from these funds is used for the scholarships. Low interest rates in the past few years have prohibited the scholarship committee from expanding the scholarships. Today there have been over \$12,000 in scholarships awarded in the five county area. These scholarships are awarded to low income youth in the workforce area. Both Rend Lake College and John A. Logan College contribute \$500 annually to fund students attending their respective college. This is a good system and it has been refined and the fault removed through the efforts of Michelle Cerutti. There have been hundreds of students who have gotten college educations who would not have otherwise. Dr. Planinc stated the scholarship committee would still accept donations or contributions. There is an Earl A. Pate Golf Tournament every year to help raise fund for the scholarship. Dr. Planinc thanked everyone who had contributed this year, those who had contributed in the past and those who will contribute in the future.
- B. Next Meeting – Chairman Cabaness asked if there would be any objections to canceling the December 17<sup>th</sup> meeting of the SIWIB and rescheduling it sometime in January of next year (2004). There being no objections, Chairman Cabaness canceled the December 17<sup>th</sup> meeting and announced that members would be informed of the January meeting once he had time to schedule a date for the meeting.
- C. The Chairman announced Theresa Smith would be available after the meeting to take pictures and that each member should have a picture taken for inclusion on the SIWIB.org web page.
- D. Chairman Cabaness thanked everyone for coming and wished everyone a happy holiday season and a prosperous new year!

## **VIII. Adjournment**

There being no further business to come before the Board, Mr. Ed Beck made a motion to adjourn the meeting with a second by John Rendleman. There was a

voice vote and the motion was approved. Chairman Cabaness adjourned the meeting at 8:10 pm.