

**Members Present:** June Hickey, Joan Jablonski-Baxter, Angela Holmes, Kendra Humphreys, Debra Jackanicz, and Kathy Lively

**Members Absent:** Victor Harris, Robert Mees, Michele Rheinecker, and Alan Summers

**Others Present:** Roxanne Brewer-Coffey, Stephanie Castellano, Michelle Cerutti, Linda Cox, Penny Valentine, and Cindy Webb

**I. Call to Order**

Vice Chairperson Angela Holmes called the meeting to order at 8:10 a.m.

**II. Welcome and Introductions**

Angela Holmes welcomed the group to the meeting. Introductions were forgone as no new attendees were present.

**III. Approval of Minutes**

Angela Holmes requested a motion to approve the minutes from the April 14, 2009 meeting. Debra Jackanicz made a motion for approval; June Hickey seconded, and the motion carried with minutes approved.

**IV. Orders of the Day**

*A. One-Stop Center Reports*

**1. Traffic Reports**

Cindy Webb distributed the *Resource Center Visitors Report 1<sup>st</sup> Quarter and 2<sup>nd</sup> Quarter April – June 15, 2009*. Cindy reviewed the total number of visitors for each location and stated the One-Stop Centers remain extremely busy.

**2. Marion One-Stop Business and Employment Center**

Cindy Webb distributed the *Local Service by Customer Characteristics* for the Marion office. The report shows customer demographic information such as gender, age, race, and employment status.

**3. Mt. Vernon One-Stop Business and Employment Center**

Penny Valentine reported the Mt. Vernon office has received notice 600 – 700 workers will be laid off from the General Tire plant in Mt. Vernon.

*B. Illinois workNet*

Cindy Webb distributed the *Illinois workNet - Activity Report*. The report summarizes the number of new registrations by month, as well as listing the LWIA ranking within the state. Cindy also reported about some of the new updates made to the Illinois workNet site, such as the new registration page and the new youth section that has been added.

*C. Update on Closures and Layoffs*

Michelle Cerutti reviewed the *Layoff Schedule by Company* report for the committee. The report summarizes layoffs which have occurred at 11 companies throughout the region since the beginning of the calendar year. It includes company name, city, industry type and number of workers affected by the layoff. Michelle informed the committee a workshop for Crownline Boats workers will be held on Wednesday, June 24, 2009 at the Knights of Columbus Hall in West Frankfort.

#### *D. Summer Works Update*

Roxanne Brewer-Coffey updated the committee about happenings within the Summer Works program since the One -Stop Committee meeting. To date, a total of 749 applications were received for a total of 400 anticipated job slots. Due to the overwhelming response, the Summer Works program stopped accepting applications for youth participants on June 4, 2009. Worksite applications are still being accepted. To date, a total of 71 worksites for a total of 274 positions have been received. Roxanne informed the committee the Summer Works program still needs additional worksites, as it has the capacity for 126 additional job slots.

Five Summer Works Specialists have been hired and are assisting with the youth participant mass intakes and orientation sessions. To date, there have been a total of 10 mass intakes; two sessions in Franklin County, three sessions in both Jackson and Williamson Counties and one session in both Jefferson and Perry Counties. Nine youth orientation sessions have also been conducted; two orientation sessions have been conducted in each county (Franklin, Jackson, Jefferson, and Williamson), with the exception of Perry County, in which one orientation session was conducted. Youth participants will be placed into their jobs this week.

#### *E. Status of Plan Revisions/Modifications*

Michelle Cerutti reviewed the *2009 Plan Modification Summary* report. The American Recovery and Reinvestment Act requires Man-Tra-Con to have a Needs Related Payment (NRP) policy in force. Michelle explained some of the eligibility criteria Adult and Dislocated Worker clients must meet in order to be eligible to receive NRP:

- Must be enrolled in training full time, making satisfactory progress (C average)
- Must meet Lower Living Standard income guidelines.
- For customers who were receiving Unemployment Insurance benefits and have exhausted those benefits, the payments would be in an amount equal the Unemployment Insurance benefit.

Additional criteria are detailed in the report. Michelle Cerutti also explained Man-Tra-Con's Individual Training Account (ITA) policy has been expanded from \$8,000.00 to \$10,000 for a two- to three-year program. The increase was implemented to cover the cost of tuition and fees in the event a customer attends a four-year university. The increase was necessary to accommodate the trend of new customers who already have associate degrees and are going back to school to earn bachelor degrees. References to the Business Service Team were removed from the plan, since there is no longer a formal "Business Service Team" and since funding for this team is not provided. Michelle also explained the fields of mining, construction, and information technology have been added to the Incumbent Worker Training program.

#### *F. Other*

Penny Valentine informed the committee of potential Unemployment Insurance overpayments made to clients due to a system discrepancy. Many overpayments made to customers run in the thousands of dollars.

Debra Jackanicz informed the committee she anticipates the summer cooling program to begin July 6, 2009. Crosswalk Community Action Agency will accept applications for four weeks and the benefit is \$150.00.

#### *G. Next Meeting Date and Time*

The next meeting is scheduled for **Tuesday, July 14, 2009**, at 8:00 a.m.

#### **V. Matters from the Floor**

Roxanne Brewer-Coffey reminded the committee nominations will be needed for the upcoming Southern Illinois Workforce Investment Board annual awards. Roxanne will forward more details to the committee as they become available.

#### **VI. Adjournment**

Vice Chairperson Angela Holmes adjourned the meeting at 9:07 a.m.