

**Members Present:** Angela Holmes-Young, Kendra Humphreys, Joan Jablonski-Baxter, Debra Jackanicz, Kathy Lively and Alan Summers were in attendance. Robert Mees attended via conference call.

**Members Absent:** Victor Harris, June Hickey, and Michele Rheinecker

**Others Present:** Roxanne Brewer-Coffey, Stephanie Castellano, Michelle Cerutti, Linda Cox, Kathy Dollins, Karen Laws, Cary Minnis, and Phil Minnis

**I. Call to Order**

Chairperson Alan Summers called the meeting to order at 8:07 a.m.

**II. Welcome and Introductions**

Alan Summers welcomed the group to the meeting. Introductions were forgone as no new attendees were present.

**III. Approval of Minutes**

Alan Summers requested approval of the minutes from the July 18, 2009, meeting. The group agreed to approve the minutes.

**IV. Orders of the Day**

*A. One-Stop Center Reports*

**1. Traffic Reports**

The *Resource Center Visitors Report* will be distributed electronically upon Cindy Webb's return.

**2. Marion One-Stop Business and Employment Center**

The *Local Service by Customer Characteristics Jun-09* for the Marion office will be distributed electronically upon Cindy Webb's return.

**3. Mt. Vernon One-Stop Business and Employment Center**

The report regarding the Mt. Vernon One-Stop Business and Employment Center was forgone due to the Mt. Vernon site manager's absence.

*B. Illinois workNet*

The report regarding Illinois workNet was forgone due to Cindy Webb's absence.

*C. Update on Closures and Layoffs*

Michelle Cerutti reviewed the *Layoff Schedule by Company* report for the committee. The report summarizes layoffs which have occurred at companies throughout the region since the beginning of the calendar year. It includes company name, city, industry type and number of workers affected by the layoff. The number of companies laying off workers has slowed down and no new layoffs have been reported since the last meeting.

#### *D. Elevate America Program*

Michelle Cerutti distributed the Microsoft Elevate America flyer and explained Microsoft and DCEO have joined forces to provide this opportunity. The program offers free vouchers for on-line training to become a certified Microsoft Office User at several levels of expertise. The program allows users to complete training within one year at an individual's own pace. John A. Logan College has 200 vouchers, Crosswalk Community Action Agency has 90 vouchers, and Southern Illinois University's Adult Education Department has five vouchers. Man-Tra-Con will become a certified testing site.

#### *E. Summer Works Update*

Roxanne Brewer-Coffey updated the committee about happenings within the Summer Works program since the last One-Stop Committee meeting. A waiver has been received to extend the program through March 2010. Man-Tra-Con is still accepting work site applications in an effort to fill 65 remaining job slots. Many worksites have requested extensions. Those requesting extensions are being encouraged to take on a new youth so the program may serve as many individuals as possible. To date, six employers have extended employment offers to the respective youth participants. Ms. Brewer-Coffey also reported Man-Tra-Con has been working in conjunction with the Illinois Department of Agriculture to place eligible Summer Works youth participants in jobs at the Du Quoin State Fair. To date, 40 youth have attended orientation for job placement at the fair. The fair runs from August 29, 2009 to September 7, 2009.

#### *F. Workforce Development Week Discussion*

Kathy Lively informed the committee the DCEO Director, Warren Ripley, will be in southern Illinois for a tour on Monday, August 31, 2009. The tour will begin in Carbondale, with stops at several youth worksites in the region including Kindling Spirits in Carterville for lunch and Baker's Plumbing in Marion, and culminating in Du Quoin with a press event.

#### *G. Adult Education*

Kendra Humphreys reported the Adult Education Department at Southern Illinois University is supposed to be funded; however, the details are still forthcoming as ICCB is still working on allocations. June Hickey reported Rebound in Carbondale is no longer closed; they received a letter of intent for funding. Phil Minnis reported John A. Logan College is approximately 90% funded however the details regarding the Adult Education Program are still unknown.

#### *H. Crosswalk*

Debra Jackanicz reported Crosswalk still has not received the Summer Stimulus Grant. She also reported they will not be able to distribute the 25 – 30 scholarships to students they previously awarded because the funds still have not been received. She is still awaiting guidelines for the weatherization project. Training certification for contractors is mandated. The training will be through John A. Logan College and requires 50 hours of training per person. The start date is to be determined.

#### *I. Special Grants Update*

Cary Minnis informed the committee of the status of the Health Information Exchange Planning grant on which he has been working. The grant encompasses a large geographic region and includes healthcare providers of all types, such as doctors, hospitals, and pharmacies. July 1, 2009 was the beginning of the grant period. Cary has received a signed contract, however, to date, no funds have been released. Cary discussed some challenges, such as the need for additional training and education for healthcare providers, some of whom have little or no computer experience. Cary reported the State Nursing Grant ended June 30, 2009 but it allows dollars to be carried over through December 2009. Cary also reported the hybrid on-line nursing

program is being presented more and more at the state level. LWIA 23 is implementing a similar program and using our program as a model.

*J. Other*

Phil Minnis informed the committee the MOU cost allocation needs to be updated and submitted by September 30, 2009. Partners should notify Michelle Cerutti of any issues by September 8, 2009. If any issues are identified, a special meeting will be called prior to the September 15, 2009 Consortium of Operators meeting.

*K. Next Meeting Date and Time*

The next meeting is scheduled for **Tuesday, September 15, 2009**, at 8:00 a.m., followed by the Consortium of Operators meeting.

**V. Matters from the Floor**

There were no other matters from the floor.

**VI. Adjournment**

Chairperson Alan Summers adjourned the meeting at 9:05 a.m.