

Members Present: Alan Summers, Joan Jablonski-Baxter, June Hickey, Kendra Humphreys were in attendance. Michelle Rheinecker attended via conference call.

Members Absent: Victor Harris, Debra Jackanicz, Angela Holmes-Young, Kathy Lively, and Bob Mees

Others Present: Stephanie Castellano, Michelle Cerutti, Linda Cox, Kathy Dollins, Karen Laws, Phil Minnis

I. Call to Order

Chairperson Alan Summers called the meeting to order at 8:10 a.m.

II. Welcome and Introductions

Alan Summers welcomed the group to the meeting. Introductions were forgone as no new attendees were present.

III. Approval of Minutes

Alan Summers requested approval of the minutes from the October 13, 2009, meeting. The group agreed to approve the minutes.

IV. Orders of the Day

A. One-Stop Center Reports

1. Traffic Reports

Michelle Cerutti reviewed the *Core A/Local Services Summary 4th Quarter* and the *Resource Center Visitors Report November 2009* on behalf of Cindy Webb. Michelle asked the group if the information on the reports is helpful or if there is information they would like to see that is currently not being reported. She invited any questions or feedback to be e-mailed to her.

2. Marion One-Stop Business and Employment Center

Michelle Cerutti reviewed the *Local Service by Customer Characteristics November 2009* for the Marion office on behalf of Cindy Webb. There were no questions regarding the report.

3. Mt. Vernon One-Stop Business and Employment Center

Michelle Cerutti reviewed the *Local Service by Customer Characteristics November 2009* for the Mt. Vernon office on behalf of Cindy Webb. There were no questions regarding the report.

B. Illinois workNet

Michelle Cerutti reviewed the *Illinois workNet Report November 2009* on behalf of Cindy Webb. There were no questions regarding the report.

C. Closures and Layoffs

Michelle Cerutti reported the Department of Labor denied Anheuser Busch's Trade application. Everbrite/Neon's Trade application has been approved. An intake session will be held on December 16, 2009 for eligible individuals. Man-Tra-Con staff is scheduled to attend a TGAAA training session on December 11, 2009.

Michelle also reported funding is available for Dislocated Workers for short-term training that will end by June 30, 2010 as well as On-the-Job Training programs. Man-Tra-Con is currently out of Adult.

D. Other

John A. Logan College would like to place a DVD entitled *College Readiness for Career and Technical Education Student* in the One-Stop Resource Rooms. Everyone agreed that would be acceptable.

E. Next Meeting Date and Time

The next meeting is scheduled for **Tuesday, January 12, 2010** at 8:00 a.m. at the Marion Man-Tra-Con office.

V. Matters from the Floor

Alan Summers reminded the committee about the upcoming board meeting on Thursday, December 10, 2009.

VI. Adjournment

Chairperson Alan Summers adjourned the meeting at 8:26 a.m.