

**SOUTHERN ILLINOIS WORKFORCE INVESTMENT BOARD YOUTH COUNCIL**

**Man-Tra-Con Corporation  
3000 West DeYoung, Suite 800-B  
Marion, IL 62959**

**MINUTES** \_\_\_\_\_ January 14, 2009 \_\_\_\_\_

**Members Present:** Sheila Ahlgren, June Hickey, Kathy Lively and Tyler Young

**Members Absent:** Steve Buntin, Bryan Cross, Joe Davis, Terance Henry, Lisa Price, Ethel Holladay and Linda Tilley

**Contractors Present:** Judy Randall, Robin Pruitt, Salvador Tomas, Michelle Maden, Beth Schlette and Jeff Campbell

**Staff Present:** Roxanne Brewer-Coffey, Melissa Cauthen, Michelle Cerutti, Rebecca Henry, Itzel Hosmon and JoDene Kern

**Call to Order:** Chairman Young called the meeting to order at the Marion Man-Tra-Con office at 4:15 p.m. on January 14, 2009; a quorum was confirmed.

**I. Approval of Minutes:** Chairman Young requested a revision to the minutes from the December 10, 2008 meeting. A motion was made to accept the report contingent on the corrections to be made. Ms. Hickey presented the motion and it was seconded by Ms. Lively. The motion carried.

**II. Orders of the Day:**

**A. Monthly Reporting Update:** Ms. Roxanne Brewer-Coffey reported a service providers meeting was held prior to the Youth Council meeting.

Ms. Cerutti reported she has been working on the new performance format incorporating the former *Numbers Report*. A copy of the new draft was distributed to the council for review. Some revisions are needed, but the document provides pertinent data "at a glance". Ms. Roxanne Brewer-Coffey asked the council for feedback and if the new design met the objectives prompting the new format. Chairman Young confirmed the new format is easier to understand now that both reports are combined.

**B. Year Round Contractors' Reports:** Man-Tra-Con's Franklin, Jefferson, Perry, and Williamson County programs, Project ECHO, MERS/Goodwill Jackson and Perry County programs, Rebound program, and United Methodist Children Home's Youth Build program submitted reports on WIA youth for December 2008. Ms. Roxanne Brewer-Coffey clarified for the council the majority of the contractors submitted the new report format with the exception of two contractors. During the holidays their reports were submitted before the new template was provided to them. Ms. Ahlgren made a motion to accept the reports as submitted; Ms. Hickey seconded. The providers' reports were accepted by the Council.

**C. Youth and Program Profiles (Verbal Recap):** Each contractor provided a verbal review and summary of their program to the council members. They reported on impacts, challenges and successes within their program involving their youth. All contractors share the same challenges and barriers within their programs. Ms. Ahlgren complimented everyone on all the great efforts and hard work the contractors provide for each of their youth. The general consensus of the group is how uplifting it is to know we have this program and contractors that are willing to reach out and work with the youth.

**D. Matters from the Floor:** Ms. Lively reported to the council the letter of support for the Youth Build grant was signed and returned to them. Ms. Roxanne Brewer-Coffey announced to the council the YES 2008 contracts will be ready for delivery to the contractors on Friday, January 16th.

**E. Next Meeting Time and Place:** The next meeting is scheduled for February 11, 2009, at the Marion Man-Tra-Con office beginning at 4:00 p.m. A call-in number will continue to be offered as an option for those members unable to physically attend the session in hopes of consistently securing a quorum.

**F. Adjournment:** Chairman Young adjourned the meeting at 5:10 p.m.