

SOUTHERN ILLINOIS WORKFORCE INVESTMENT BOARD YOUTH COUNCIL

**Man-Tra-Con Corporation
3000 West DeYoung, Suite 800-B
Marion, IL 62959**

MINUTES *March 18, 2009*

Members Present: Sheila Ahlgren (via conference call), Steve Buntin, June Hickey, Ethel Holladay (via conference call), Kathy Lively, and Lisa Price (via conference call)

Members Absent: Bryan Cross, Joe Davis, Terance Henry, Linda Tilley, and Tyler Young

Contractors Present: none

Others Present: Roxanne Brewer-Coffey, Stephanie Castellano, Melissa Cauthen, Michelle Cerutti, Itzel Hosmon, JoDene Kern and Gail West (via conference call)

Call to Order: On behalf of Chairperson Young, Vice Chairperson Hickey called the meeting to order at the Marion Man-Tra-Con office at 4:08 p.m. on March 18, 2009; a quorum was confirmed.

- I. **Approval of Minutes:** A motion was made by Mr. Buntin to accept the minutes from the February 11, 2009, meeting and was seconded by Ms. Price. The motion carried.
- II. **Orders of the Day:**
 - A. **Monthly Report Update:** Ms. Brewer-Coffey reported the contractors reviewed the reports at yesterday's Service Providers' Meeting. Ms. Brewer-Coffey confirmed the reports are current and on track to meet performance goals.
 - B. **Year Round Contractors' Reports:** Based upon last month's request by Chairperson Young, Ms. Brewer-Coffey sent the Year Round Contractors' Reports to the Council members four or five days prior to the meeting. Ms. Brewer-Coffey informed the Council at yesterday's Service Providers' Meeting the contractors requested feedback from the Council regarding the reports. A motion was made by Ms. Price to approve the Year Round Contractors' Reports and was seconded by Mr. Buntin. The motion carried.
 - C. **Summer Youth Program Discussion:** Ms. Lively shared information regarding the Summer Youth Program with the Council. The program is to be a two-year program with \$1.5 million in allocated funds. The majority of the funds are to be spent in the first year by September 30, 2009. Ms. Lively also shared with the Council recommendations made by the Executive Committee regarding the process to award the job slots equitably throughout the five-county region. The Council discussed various options regarding how to proceed with the program.

The following recommendations will be made to the Southern Illinois Workforce Investment Board: the name of the program should be "Summer Works," the age range of youth to be served should be 16-24. The hourly wage to be paid should be \$8.00 per

hour minimum for all youth, \$8.50 per hour if the youth has a high school diploma or GED, \$9.00 if the youth has an Associate degree or above. Youth would work a minimum of 20 hours per week, not to exceed 32 hours per week. Hours worked will be determined by the needs of each individual worksite. The program should last between seven to eight weeks, and start dates should be staggered between in-school and out-of-school youth. The beginning and ending dates will be dependent upon when youth are released from and required back to school. The guidelines will allow for participation from May 1, 2009 through September 30, 2009.

- D. Matters from the Floor:** Ms. Brewer-Coffey reported the results of feedback she received from Council members in regard to the meeting time. The majority prefer to continue beginning Youth Council meetings at 4:00 p.m. Ms. Brewer-Coffey indicated the providers will be polled for their interest in extending contracts for an additional year period. Based on the responses, she will approach the Council to consider extending the current providers' contracts a second year.
- E. Next Meeting Time and Place:** The next meeting is scheduled for Wednesday, April 8, 2009, at the Marion Man-Tra-Con office beginning at 4:00 p.m. A call-in number will continue to be offered as an option for those members unable to physically attend the session.
- F. Adjournment:** Vice Chairperson Hickey adjourned the meeting at 5:23 p.m.