

SOUTHERN ILLINOIS WORKFORCE INVESTMENT BOARD YOUTH COUNCIL

Man-Tra-Con Corporation
3000 West DeYoung, Suite 800-B
Marion, IL 62959

MINUTES May 20, 2009

Members Present: Sheila Ahlgren, Steve Buntin, Terance Henry, June Hickey, Ethel Holladay, Lisa Price, and Tyler Young (via conference call)

Members Absent: Bryan Cross, Joe Davis, and Kathy Lively

Contractors Present: none

Others Present: Roxanne Brewer-Coffey, Stephanie Castellano, Michelle Cerutti, Itzel Hosmon, and JoDene Kern

Call to Order: On behalf of Chairperson Young, Vice Chairperson Hickey called the meeting to order at the Marion Man-Tra-Con office at 4:05 p.m. on May 20, 2009.

I. **Approval of Minutes:** A motion was made by Ms. Holladay to accept the minutes from the April 8, 2009, meeting and was seconded by Mr. Henry. The motion carried.

II. **Orders of the Day:**

A. **Monthly Report Update:** Ms. Brewer-Coffey reported the contractors reviewed the reports at the Service Providers' Meeting held earlier in the day. The providers noted two corrections needed; they will be made as soon as possible.

B. **Summer Youth Program Discussion:** Ms. Brewer-Coffey updated the contractors about the Summer Works program. Since the last meeting, five Summer Works Specialists have been hired. To solicit youth participants and worksites, ads were placed in the local newspapers, flyers were delivered to all the high schools in the five-county area, as well as provided to local Chambers of Commerce, the Boys and Girls Club, and to local healthcare facilities including Heartland Regional Hospital and Southern Illinois Healthcare.

Ms. Brewer-Coffey informed the Council about the mass intakes conducted to determine youth eligibility. Three mass intakes were conducted in Carbondale, two in Marion, two in West Frankfort, one in Mt. Vernon and one in Du Quoin. To date, 510 pre-applications from youth have been received. Additionally, 78 regular year-round youth have indicated they would be participating. Worksite request forms have been received from forty-three potential worksites totaling 172 positions. Worksite applications are still being accepted and more are needed.

The worksite agreement is in the process of being reviewed by Man-Tra-Con's attorney and insurance carrier. Once the agreement is finalized, jobs can begin to be filled. The anticipated start date of jobs will tentatively be in the first week of June.

- C. Year Round Contractors' Reports:** Ms. Brewer-Coffey requested feedback from the Council members about the Year Round Contractors' Reports. Ms. Ahlgren commented she likes the consistency of the new format and layout. A motion was made by Ms. Price to approve the Year Round Contractors' Reports and was seconded by Ms. Ahlgren. The motion carried.
- D. PY '09 Provider Contracts:** Ms. Brewer-Coffey distributed a copy of the letter sent to the providers regarding their contract extensions and the process to request modifications. At the discretion of the Youth Council, provider contracts may be extended up to a period of two years, before the contracts are required to be announced publicly for bid. All the providers were interested in extending their current contracts for Program Year 2009. Project ECHO, MERS/Goodwill Jackson County and MERS/Goodwill Perry County each submitted line item modification requests. YouthBuild did not request any modifications. A motion was made by Mr. Henry to accept the modifications and was seconded by Ms. Holladay. The motion carried. A motion was made by Ms. Price to award the provider contract renewals for the Program Year 2009. Mr. Buntin seconded and the motion carried.
- E. Matters from the Floor:** There were no matters from the floor.
- F. Next Meeting Time and Place:** The next meeting is scheduled for June 10, 2009, at the Marion Man-Tra-Con office beginning at 4:00 p.m. A call-in number will continue to be offered as an option for those members unable to physically attend the session.
- G. Adjournment:** Chairperson Young adjourned the meeting at 4:34 p.m.