

SOUTHERN ILLINOIS WORKFORCE INVESTMENT BOARD YOUTH COUNCIL

Man-Tra-Con Corporation
3000 West DeYoung, Suite 800-B
Marion, IL 62959

MINUTES October 14, 2009

Members Present: Sheila Ahlgren, Terance Henry, June Hickey, and Tyler Young were in attendance. Steve Buntin and Ethel Holladay attended via conference call.

Members Absent: Bryan Cross, Joe Davis, Kathy Lively, and Lisa Price

Others Present: Roxanne Brewer-Coffey, Stephanie Castellano, Melissa Cauthen, Itzel Hosmon JoDene Kern, Dorothy Porter, Robin Pruitt, Judy Randall, Beth Schlette, Chuck Smith, and Salvador Tomas

- I. **Call to Order:** Chairperson Young called the meeting to order at the Marion Man-Tra-Con office at 4:00 p.m. on October 14, 2009.
- II. **Approval of Minutes:** A motion was made by Ms. Hickey to accept the minutes from the September 9, 2009, meeting and was seconded by Ms. Ahlgren. The motion carried.
- III. **Orders of the Day:**
 - A. **Monthly Performance Worksheet:** Ms. Brewer-Coffey asked if there were any questions regarding the monthly performance worksheets which were previously mailed to the Youth Council members. There were no questions.
 - B. **SummerWorks Update:** Ms. Brewer-Coffey updated the Youth Council about the SummerWorks program. Because the State of Illinois issued a waiver extending the SummerWorks program until March 31, 2010, youth are still being enrolled. To be eligible, youth must be out of school and between the ages of 18 and 24. Forty-five job slots are available. A flyer will be sent to Rend Lake College and John A. Logan College to recruit participants. Ms. Brewer-Coffey also reported two SummerWorks staff have transitioned into full-time Adult program positions.
 - C. **SIWIB Award Nominees:** Ms. Brewer-Coffey reported the two youth participants nominated for the SIWIB Individual Achievement Award will be recognized at the SIWIB Annual Meeting held in December. The Individual Achievement Award was granted to a Dislocated Worker customer.
 - D. **Year Round Contractors' Reports:** Chairperson Young requested comments or questions regarding the Year Round Contractors' Reports; there were none. A motion was made by Ms. Ahlgren to approve the Year Round Contractors' Reports and was seconded by Ms. Holladay. The motion carried.
 - E. **Youth Program Profiles (Verbal Recap):** Each contractor verbally reported about a particular youth in their respective programs. Most have succeeded in their programs; however due to unfortunate circumstances some youth have not succeeded. One youth participant was a victim of a "hit and run" accident. The Youth Council members expressed empathy for the realities and challenges each youth faces on a daily basis.

- F. **Other:** Ms. Brewer-Coffey reported receipt of signed PY09 contracts. Vouchers will begin to be processed. Ms. Brewer-Coffey announced Ms. Porter will fill in for Ms. Cauthen while she is on maternity leave.

- G. **Next Meeting Time and Place:** The next regularly scheduled meeting, November 11, 2009, falls on the Veterans' Day holiday. The Youth Council decided to skip the November meeting and reconvene in December. Issues which may arise in the interim will be addressed via conference call as needed. The next meeting is scheduled for December 9, 2009, at the Marion Man-Tra-Con office beginning at 4:00 p.m. A call-in number will continue to be offered as an option for those members unable to physically attend the session.

IV. **Matters from the Floor:** There were no matters from the floor.

V. **Adjournment:** Chairperson Young adjourned the meeting at 4:35 p.m.