

SOUTHERN ILLINOIS WORKFORCE INVESTMENT BOARD YOUTH COUNCIL

Man-Tra-Con Corporation
3000 West DeYoung, Suite 800-B
Marion, IL 62959

MINUTES _____ *December 9, 2009* _____

Members Present: Joe Davis, Terance Henry, June Hickey, Ethel Holladay, Kathy Lively, and Tyler Young were in attendance. Steve Buntin and Sheila Ahlgren attended via conference call.

Members Absent: Bryan Cross and Lisa Price

Others Present: Roxanne Brewer-Coffey, Stephanie Castellano, Michelle Cerutti, JoDene Kern, Dorothy Porter

- I. **Call to Order:** Chairperson Young called the meeting to order at the Marion Man-Tra-Con office at 4:02 p.m. on December 9, 2009.
- II. **Approval of Minutes:** A motion was made by Ms. Holladay to accept the minutes from the October 14, 2009, meeting and was seconded by Mr. Buntin. The motion carried.
- III. **Orders of the Day:**
 - A. **Monthly Performance Worksheet:** Ms. Brewer-Coffey asked if there were any questions regarding the monthly performance worksheets which were previously mailed to the Youth Council members. There were no questions.
 - B. **PY09 Contracts Update:** Ms. Brewer-Coffey informed the Youth Council all vouchers which have been received are currently being processed by the Fiscal Department. She also informed the Youth Council the enrollment goal of 50% by October 31, 2009 has been met by all service providers and all but one service provider has met the 75% enrollment goal set for December 31, 2009. Echo is currently two enrollments away from the 75% enrollment goal and anticipates meeting this goal by the deadline date.
 - C. **SummerWorks Update:** Ms. Brewer-Coffey updated the Youth Council about the SummerWorks program. To date, 347 youth have been enrolled into the program; Man-Tra-Con is still working toward the goal of 400 enrollments. Ms. Brewer-Coffey also reported staffing changes which have occurred within the SummerWorks department. The positions held by Rick Winters and Linda Bridges ended, Cory Lenard is transitioning to the Adult program, Brian Stoner has already transitioned into the Adult program position, and Dorothy Porter is filling in for Melissa Cauthen while she is on leave.
 - D. **Year Round Contractors' Reports:** Chairperson Young requested comments or questions regarding the Year Round Contractors' Reports; there were none. A motion was made by Ms. Hickey to approve the Year Round Contractors' Reports and was seconded by Mr. Henry. The motion carried.

- E. Other:** Ms. Brewer-Coffey informed the Youth Council that of the two youth nominated for the SIWIB awards, one plans to attend the awards banquet. The second nominee is unable to attend due to a work schedule conflict.

She also announced Council members will be solicited in January for participation in discussions to develop the RFP for PY2010.

- F. Next Meeting Time and Place:** The next meeting is scheduled for January 13, 2010, at the Marion Man-Tra-Con office beginning at 4:00 p.m. Youth providers will be expected at this session to report on their respective programs. A call-in number will continue to be offered as an option for those members unable to physically attend the session.

- IV. Matters from the Floor:** There were no matters from the floor.

- V. Adjournment:** Chairperson Young adjourned the meeting at 4:26 p.m.